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To: CERA Treaty Board
c/o Thomas Evans
CGA Company Secretary
Institute and Faculty of Actuaries
1st Floor · Belsyre Court · 57 Woodstock Road · Oxford · OX2 6HJ

Dear Sirs,

**Application to become an Acceding Party,
Global Enterprise Risk Management Designation Recognition Treaty
dated 13th November 2009 (“the CERA Treaty”)**

A. In accordance with the CERA Treaty

.....

(Name of Association, with registration number (or equivalent) if applicable)

(‘Applicant’ or ‘We’) of

.....

.....

(Address of Association)

applies to become an Acceding Party under the terms and conditions of the CERA Treaty.

B. By signing this form, we confirm that:

1. We are a Full Member Association of the International Actuarial Association in good standing.
2. We have read the [CERA Treaty](#) and understand the rights, obligations, requirements and duties of an Acceding Party contained in it.
3. We have selected a person to be appointed as Treaty Contact in accordance with Part S of the Treaty. His/her name and contact details are:

Name:.....

Address:.....

Email:

Telephone number:.....

4. We have read the CERA Style Guide and are familiar with its contents and with the Marketing and Promotion obligations contained in Part N of the Treaty.

APPENDIX A

Notes to Applicant:

This Appendix sets out some details required as part of your application.

To facilitate the assessment of your application by the CERA Treaty Board, **please provide all information in English.**

1. Please provide evidence of the resolution by the Applicant's Board or other governing body in accordance with clause 8(a) of the CERA Treaty.

Please provide a true copy of the resolution. *[Applicants may wish to include the relevant wording of the Treaty in their resolution for completeness and clarity].*

2. Please provide the following introductory information for use as a basis for the due-diligence process:
 - a. a short information pack about the:
 - i. the Applicant;
 - ii. its constitution;
 - iii. history; and
 - iv. the involvement of its members in local financial and regulatory matters;
 - b. a brief description of all the classes of membership of the Applicant and how many members there are in each class (e.g. Fellow, Associate, Student, Affiliate, Honorary, Corporate, etc.);
 - c. a brief statement of all the educational processes the Applicant uses to educate its student members – including universities, and any local or overseas actuarial bodies;
 - d. a list of the criteria that the Applicant uses to decide which of its members are classed as “members with an actuarial credential” for the purposes of the IAA’s calculation of membership dues.

Once completed and signed please submit the original hard copy form and all supporting information, details and documents to:

**CERA Treaty Board
c/o Thomas Evans
CGA Company Secretary
Institute and Faculty of Actuaries
1st Floor - Belsyre Court - 57 Woodstock Road - Oxford - OX2 6HJ
United Kingdom**